



Department of Labor, Licensing and Regulation

Division of Workforce Development and Adult Learning



Outreach DLLR Website

The screenshot shows a Windows Internet Explorer browser window displaying the Maryland Department of Labor, Licensing and Regulation website. The browser's address bar shows the URL <http://www.dllr.state.md.us/>. The website header features the Maryland state logo and the text "DEPARTMENT OF LABOR, LICENSING AND REGULATION". A navigation menu includes links for HOME, NEWS, MISSION, ASSISTANCE FOR UNEMPLOYED, GREEN JOBS, TAX CREDIT, H2H, and NOI. A search bar is located in the top right corner. The main content area is divided into several sections:

- Left Sidebar:** A portrait of Alexander M. Sanchez, Secretary, is shown above a list of features: Press Room, Boards & Commissions, Online Licensing, MD Employment Laws, Job Site Safety & Laws, Consumer Complaints, Maryland Workforce Exchange, and Ayuda en español. Below this is a "DIVISIONS" section listing Unemployment, Insurance, and Occupational &.
- Main Content Area:**
 - A large banner titled "Protecting and Empowering Marylanders..." with a background image of diverse workers.
 - A "Skills2Compete" logo with "MARYLAND" written above it.
 - A "Latest News" section with a red warning icon, containing a headline: "Maryland Real Estate Commission Investigating Complaints against Frederick Property Manager". Below this is a sub-headline: "Statement from Maryland Labor Secretary on Maryland Racing Commission Conditional Approval of Prince George's Racing Ventures as Operator of Rosecroft Raceway". Another headline reads: "MARC Green Works Report: Maryland Leads Capital Region in Per Capita Green Employment". A "More News >" link is at the bottom.
 - A "Hot Topics" section with a red heart icon.
 - Three featured topics in separate boxes:
 - Mortgage Late? DON'T WAIT!**: "Are you or someone you know facing foreclosure? Find out about your rights and state resources. [New Foreclosure Mediation Law and Regulations](#)"
 - HELMETS TO HARDHATS**: "Helmets to Hardhats"
 - Workplace Fraud**: "Learn about Governor O'Malley's efforts to crack down on workplace fraud."

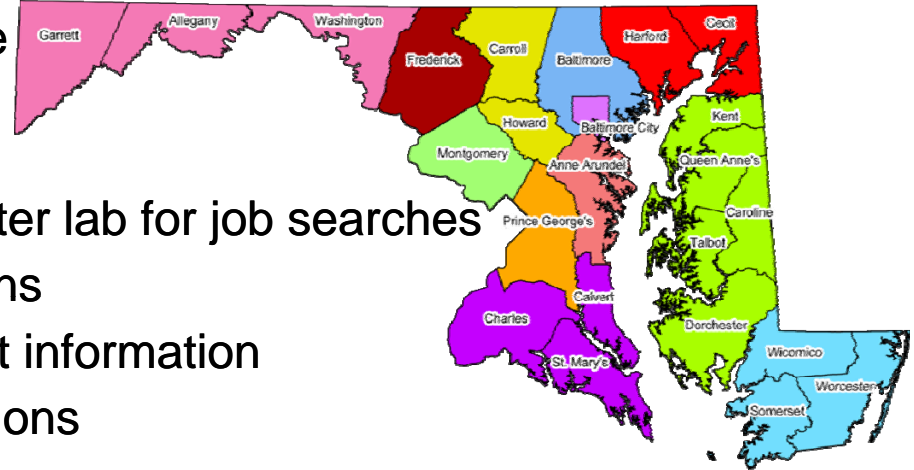
The Windows taskbar at the bottom shows the Start button, several open applications (Google, Calculator, Microsoft Office), and the system tray with the time 2:30 PM.

The Maryland One Stop System

34 One Stop Career Centers located statewide

➤ Services Offered

- Maryland Workforce Exchange
 - Finding jobs
 - Finding training
- Computer tutorials and computer lab for job searches
- Job seeker services for veterans
- Finding and using labor market information
- Completing online job applications
- Resume tips and techniques
- Interviewing skills
- Job search consultations
 - What are they?
 - Setting up a consultation
- Filing for unemployment insurance
 - Via the internet
 - Via the telephone



What is the Maryland Workforce Exchange Virtual One Stop (MWE-VOS)?



- The Maryland Workforce Exchange Virtual One Stop (MWE-VOS) is an automated, internet-based system created to expand access to information about jobs, training, and workforce support throughout Maryland.



MWE Enrollments



- Process for complete enrollment
 - Personal data
 - Include email (can set up free account)
 - Work history
 - Education history
 - Certifications
 - Skills and abilities

MWE Enrollments

- Complete resume
- Set up job preferences in virtual recruitment
 - Sends you email about potential jobs for which you may qualify



Skills Assessments

Link to Career & Workforce Information
<https://mwejobs.maryland.gov>



■ Career Tips

- Guide to select ideal career or occupation

■ Career Explorer

- Learn what type of job best suits you
 - Match skills
 - Identify the skills that you have and match them with a career or occupation that suits you.
 - Review the jobs that employers that are currently hiring
 - Match your skills or find training to improve the skills you need to land your ideal job.
 - Match interests and work values
 - Answer a series of questions to determine your abilities, interests and work values
 - Find a career or occupation that best suits you as well as areas for which you might want to receive more training and education.

Skills Assessments



- Match your occupation
 - Find occupations that are similar to your current or previous occupation based on the required knowledge, skills, abilities as well as the normal work environment, and work activities.
- Career ladder
 - See how people in your chosen occupation climb the career ladder. Find the occupations jobseekers move towards, and away from.

■ Career Informer

- Display information on wages, employers and jobs that are available

■ Job Market Explorer

- Analyze current labor market trends including wages, employment projections and educational requirements

Veterans' Services

- Priority of service
- Case management
 - Supportive services
 - One-on-one service by local staff
 - Ronnette Purnell, Local Veterans Representative
 - 410-341-8533 Ext. 1221
 - rpurnell@dllr.state.md.us
 - R. Taylor McClarty, Disabled Veterans Outreach Program
 - 410-341-8533 Ext. 1222
 - rmcclarty@dllr.state.md.us



31901 Tri-County Way, Salisbury, Maryland 21804

Energize Your Job Search

- Consultations include:
- Resume Review
- Job Search Techniques
- Interviewing Tips



Request a *one-on-one consultation* :

- Inquire at the MWE Help Desk
- Call 410-341-8533 Ext. 0
- Email: salisbury@dllr.state.md.us
- **One Stop Job Market – 31901 Tri-County Way,
Salisbury, MD 21804 - 410-341-8533**

Training (Career Scholarships) Workforce Investment Act (WIA)

- How to Apply
 - WIA Program Steps
 - Register in the MWE with a complete resume
 - Complete the application and labor market search
 - Attend WIA orientation class
 - Meet with WIA counselor to develop customized training
- What costs does it cover
 - Tuition, books, supplies

Training (Career Scholarships) Workforce Investment Act (WIA)

- Training offered
 - CNA, truck driver, HVAC, child care, etc.
 - Complete list on the One Stop Job Market web site (www.onestopjobmarket.org)
- Eligibility Guidelines
 - Family size and income
 - Length of unemployment
 - Plant closings or downsizing

For more information contact Bryan Elsey, Vanessa Satchell
or Sheila Harmon at 410-341-6010



The Federal Bonding Program

A US Department of Labor Initiative

Since 1966

A Unique Job Placement Tool
for the At-Risk Job Seeker



- What is it?
 - Insurance to protect employers against any type of stealing: theft, forgery, larceny and embezzlement.
- Who is Eligible?
 - Former incarcerated people
 - Substance abusers
 - Welfare recipients
 - People with credit card issues
 - Economically disadvantaged adults and youths
 - Persons with limited or no work history

Federal Bonding Program

■ Procedures

- The Federal Bonding Program is ***not*** a guarantee of hire. As an eligible individual, you will be issued a **Letter of Eligibility** that you will use during your job search and when you go out on job interviews to let the employer know that you are eligible for the Program.

■ How to apply

- Contact a DLLR employee at the One-Stop Job Market (31901 Tri-County Way, Salisbury, Maryland)
 - Monday through Friday, 8:00am to 3:00pm
 - Register in MWE
 - Bring photo identification card

Unemployment Insurance

■ Payment

- Benefits are paid via a debit card that will be mailed to you (instructions on how to use it are included with the card)

■ To continue benefits

- Telecerts or webcerts
 - Phone or internet based

■ Process

- Open a claim during the first week you are unemployed
 - Phone (410-334-6800)
 - Internet (www.mdunemployment.com)

Mobile One-Stop

- Handicap accessible
 - Staff assistance
 - 11 computers
 - Job Search Activity
 - Resume Assistance
 - Career Information
 - Basic Computer skills
 - Job Training
 - and more!
- Schedule on website:
www.onestopjobmarket.org





Maryland Division of Workforce Development

One-Stop Job Market

31901 Tri-County Way

Salisbury, Maryland 21804

Phone: 410-341-8533

FAX: 410-334-3454

salisbury@dllr.state.md.us

